



## Activity Fund Application – Guidelines

### **Rationale**

The basic principle of the fund is:

***Halberg Trust will fund those costs over and above what it would cost for an able bodied child to participate. The fund is to provide an introduction to community sport, recreation and physical activity in an inclusive environment that has a sustainable future.***

This means:

***We will not pay for costs associated with an activity if they are exactly the same as it would be for a child without a disability. It is the extra cost that we are trying to eliminate.***

Applicants can apply for:-

1. Product/equipment
2. Activity/skill development

### ***The following are the policies to ensure our basic ideals will be met:***

- Applications are welcomed from caregivers, parents, teachers and advocates on behalf of children with a disability that are 18 years and under.
- Minimum age to apply for swimming lessons is 5 years old, however for all other applications the minimum is 8 years of age.
- Two pieces of equipment funded by the Activity Fund is the maximum allowable over a person's lifetime (provided they fit the age criteria).
- All applicants must contribute towards the cost of an activity. E.g. A bike for an able bodied child would realistically expect to cost \$300.00, this is expected to be the minimum amount contributed by the applicant for this piece of equipment.
- The maximum grant allowable for equipment related funding applications is \$1500.00.
- The maximum grant for lessons is \$200.00. All applications for lessons must include a Physical Activity Plan and must be outside of school hours.
- The Activity Fund will pay for a maximum of one activity per 12 month period and the fund will pay for one activity type per life time. (e.g. only one set of swimming lessons, only one set of skiing lessons).
- All applications are processed by the grants committee and are subject to the discretion of the committee.
- Organisations will not be funded via the Activity Fund.
- For School Camp funding criteria, refer to separate School Camp Guidelines.
- Guidelines are subject to change, please contact RST for most current guidelines.



## Activity Fund Application - Process

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***The Activity Fund is a fund which can greatly empower families to develop active lifestyles for and with their children.***

1. Identify an activity or equipment that will encourage the participation in inclusive community physical activity.
2. Approach the key contact person of the club or activity and set up a process to have your needs met (i.e. one to one lessons).
3. Check that the activity fits the criteria of the Halberg Trust Activity Fund.
4. Complete the application form and gather any quotes which may be relevant to your application.
5. Send application form and supporting documents to the Sport Opportunity Adviser who will write a supporting letter to the application and forward it to the Halberg Trust on your behalf.
6. The Halberg Trust will inform successful applicants via letter and will pay activity providers on receipt of an invoice from the supplier.
7. Successful applications must be utilised within 6 months from the approval date.

**No applications will be considered if the activity has already commenced without first being approved by Grants Committee. No retrospective applications.**

***Types of Activities and Equipment the Halberg Trust has funded:***

- Swimming lessons
- Adaptations to wheelchairs, bikes etc.
- Trikes, tandem bikes
- Ski lessons
- Adaptive equipment
- And more

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***The Sport Opportunity Adviser at your Regional Sports Trust must approve Activity Fund applications with a covering letter before the application can be submitted to the Halberg Trust.***

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***For further information contact your Regional Sports Trust***

*Or*

*Visit the Halberg Trust Website: [www.halberg.co.nz](http://www.halberg.co.nz)*